

APPLICATION BY COMPANY FOR AGENT'S LICENCE

Section 38, Real Estate Agents Act 2008

Real Estate Agents Authority

INSTRUCTIONS See the **NOTES** on page 3 of this form.

1. Use this form to apply as a **company** for an Agent's Licence.
2. Complete all sections. Use BLOCK letters. Use a ballpoint pen.
3. When completed, attach the **prescribed statutory declaration, prescribed fee, and supporting documents** and send this form to:
The Registrar, Real Estate Agents Authority, PO Box 25371, Panama Street, Wellington 6146 (Note 1).
4. For help in completing this form, call 0800forREAA (0800 367 7322) or visit www.reaa.govt.nz.

1. LICENCE HISTORY The company has/has not* previously held an agent's licence. Licence registration number (if any) _____ [* Select one.]										
2. DETAILS OF APPLICANT COMPANY Company name Trading name of business Name of franchise group or marketing group (if any)										
3. POSTAL ADDRESS Street or PO Box..... Suburb City Post Code <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	4. ADDRESS OF REGISTERED OFFICE Street Suburb City Post Code <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>									
5. ADDRESS OF PRINCIPAL PLACE OF BUSINESS (if different from 4) Street Suburb City Post Code <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	6. CONTACT PERSON (for inquiries about this application) Name Telephone number(s) (0) Email address									
7. EMAIL ADDRESS <input type="checkbox"/> I agree that for the purpose of business, the Authority may contact me at the email address I have provided.										
8. ADDRESS FOR COMMUNICATIONS [Specify your preferred postal address. If your preferred postal address is not one of the addresses specified above, provide details of your preferred postal address.]										
9. OFFICER(S) OF THE COMPANY LICENSED AS AGENT Details of the officer/officers* of the company who is/are* licensed as an agent required by section 44(2) of the Real Estate Agents Act 2008 are: [* Select one.] <table style="width: 100%; margin-top: 5px;"> <tr> <td style="width: 25%;">1. Name</td> <td style="width: 25%;">Position</td> <td style="width: 50%;">Licence registration number _____</td> </tr> <tr> <td>2. Name</td> <td>Position</td> <td>Licence registration number _____</td> </tr> <tr> <td>3. Name</td> <td>Position</td> <td>Licence registration number _____</td> </tr> </table>		1. Name	Position	Licence registration number _____	2. Name	Position	Licence registration number _____	3. Name	Position	Licence registration number _____
1. Name	Position	Licence registration number _____								
2. Name	Position	Licence registration number _____								
3. Name	Position	Licence registration number _____								

Continued

10. ALL OFFICERS OF THE COMPANY (Note 3)

Details of all officers of the company, including the officer(s) listed above, are:

[List the following details of all officers of the company (or persons who will be officers of the company if this application is granted):

With respect to referees, for each officer provide the names, addresses, and telephone numbers of 2 referees who have known the officer for at least 12 months, and who are not related to the officer. One referee may be a current licensee. The other referee must not be a current or former licensee or have held an agent's licence or a branch manager's or salesperson's certificate of approval under the Real Estate Agents Act 1976. Please arrange for each of the referees to complete the Reference for licence applicant form and send it directly to the Real Estate Agents Authority

1. Name of officer Position in company
 Any other name(s) that are used or have been used
 Postal Address
 Telephone number (0)..... Mobile number (02).....
 Email address

New Zealand driver licence number, version number and expiry date **or** New Zealand passport number,expiry date and nationality as shown on the passport:

.....

Referee 1.	Referee 2.
Name.....	Name
Postal address	Postal address
Telephone number (0).....	Telephone number (0).....

2. Name of officer Position in company
 Any other name(s) that are used or have been used
 Address
 Telephone number (0)..... Mobile number (02).....
 Email address

New Zealand driver licence number, version number and expiry date **or** New Zealand passport number,expiry date and nationality as shown on the passport:

.....

Referee 1.	Referee 2.
Name.....	Name
Postal address	Postal address
Telephone number (0).....	Telephone number (0).....

Every officer identified above is, by reason of his or her personal character and financial position, a proper person to be an officer of a licensee company for the purposes of section 43(1)(c) of the Real Estate Agents Act 2008.[If any officer of the company is unable to fulfil the criteria to be a proper person, strike out the above paragraph and provide the name of the officer, their position in the company, and details explaining why the officer is not, or may not be, a proper person by reason of personal character or financial position.]

[*If there are more than two officers of the company, copy this page and enter their details and attach the page to the application.]

11. CONSENT AND CERTIFICATION

I consent to the making of inquiries to, and the exchange of information with, the authorities in New Zealand or in any participating jurisdiction, regarding matters relevant to this application.

I certify that the above particulars are true and correct and that I am duly authorised to make this application.

Date Signature Name [print name]
 Position in the company

NOTES

1. A copy of this application, together with the prescribed statutory declaration, the prescribed fee, and any supporting documents (including sufficient authorisation to release information concerning the criminal history of **every officer of the company**) must be sent to the Registrar. Fees are prescribed by the Authority by Gazette notice and can be found on the Authority's Internet site.
2. Before submitting an application for a licence to the Registrar, the applicant must advertise the application in accordance with regulation 7 of the Real Estate Agents (Licensing) Regulations 2009.
3. If a person does not have either a driver licence or passport as proof of identity, the Registrar may agree to accept some other form of proof on a case-by-case basis and at the discretion of the Registrar.
4. An applicant who provides misleading or false information commits an offence and is liable to a penalty, in the case of an individual, of a fine not exceeding \$40,000 or, in the case of a company, of a fine not exceeding \$100,000.