

Notification of Auditor

This form must be completed and returned to the Real Estate Agents Authority .

1. Agent to complete

Agents name:

Agents address:

Name and identifying bank account number of each trust account:

Auditors name:

Auditors address:

Signed (agent):¹
(print name)

Date:

2. Auditor to complete if he or she meets the requirements noted below (see the

¹ This form must be signed,—

- (a) if the agency is an individual, by that individual; or
- (b) if the agency is a partnership, by a member of that partnership; or
- (c) if the agency is a company, by an officer of the company.

Real Estate Agents (Audit) Regulations 2009).

The regulations require the person appointed to audit the agency's accounts to confirm in writing that he or she:

- is a chartered accountant
- holds a certificate of public practice
- agrees to audit the abovementioned trust account(s)
- is not disqualified under the regulations from acting as an auditor (see regulations 10 and 11).

I confirm that I meet the above requirements.

Signed (auditor):
(print name)

Date:

If the person appointed to audit the agency's accounts does not meet the above requirements they may complete the audit of the agency's accounts for the year ended 31 March 2010. In which case only the first section of this form need only be completed.

The agency must appoint a replacement auditor for the year beginning 1 April 2010 who does meet the requirements and notify the Authority of all the details set down in this form.